



Delmar
private hospital

58 Quirk Street
Dee Why NSW 2099
Tel: (02) 9982 7655

Online Patient Pre-Admission Information

Welcome to Delmar Private Hospital's online admission. For your convenience, please complete your Pre-Admission online within 48 hours of seeing your doctor.

Please have the following ready (if applicable) when you go online

- Medicare card
- Health Fund card
- Pension card
- DVA card
- Workers Compensation details
- List of current medications

Go to: www.delmarprivatehospital.com

Click on the red "Click Here for Online Admission" button and follow the prompts to begin.

Your Doctor's code: ROTJASDPH

Date of Surgery: _____

Item Numbers: _____

Should you require assistance completing your pre-admission, please call Delmar on 9982 7655 (business hours 9am – 5pm) where our staff will be happy to help you. Thank you for using our online Pre-Admission system.

If a pre-admission clinic has been requested by your doctor please contact the hospital for an appointment on 9982 7655.

Important: On the day of admission, please bring ALL PAPERS, including the signed Consent Form and any X-rays or scans.

Patient Information

Welcome and thank you for choosing Delmar Private Hospital. We hope that your stay with us will be as comfortable and pleasant as possible.

Pre-Admission Information

Pre-Admission is an important part of your hospital care. To ensure we can confirm your admission, financial and other arrangements, we ask that you complete the admission online by logging onto www.delmarprivatehospital.com

Please ensure that you bring the following documentation on the day of admission:

- Consent Form
- Health Fund card
- Medicare card
- Pharmaceutical entitlements card
- Pension card/ Health Care card
- Repatriation/ Veteran's Affairs card
- Credit card or alternative form of payment.

If your account is subject to Worker's Compensation or a Third Party claim, forward full details of the claim, including a letter from your insurance company accepting liability for this admission, to our Pre-Admission Office.

Prior to admission, check with your doctor as to which, if any, regular medications are to be taken on the morning of your operation.

If you have any questions about hospital procedures, completion of forms, cost or health insurance status, our staff will be happy to assist you.

If you are not admitting online, please post completed form to: Delmar Private Hospital,
58 Quirk Street
DEE WHY
NSW 2099

The day prior to Admission

To confirm your admission, the Hospital will contact you advising time and costs applicable.

What to bring into hospital on the day of Admission

- Any medications (in original packaging) you are currently taking
- If you currently use a blister pack for your medications, please contact your pharmacist and request original packaging.
- Any current x-rays
- Nightwear +/- day clothes
- Toiletries
- Reading material
- Crutches/ walking aids if required.

On arrival report to:-
Main Reception Desk.

Valuables

Delmar Private Hospital does not accept liability for any valuable items such as jewellery, money etc brought into the hospital by patients or their visitors.

Accounts/ Fees

If you are a member of a health fund, it is important prior to your admission to check with them regarding the following:

- That your level of Health Fund Cover adequately covers the cost of the procedure and accommodation
- If an excess is payable for this admission

Payment Procedure

- Private patients: the portion of your estimated hospital account not covered by your health fund e.g. an excess, MUST be paid on admission.
- Payment may be made by cash, bank cheque, Master Card, Visa, American Express or EFTPOS
- A credit card imprint or \$250 cash deposit will be collected from all patients on admission.

Please note: Delmar does not accept personal cheques.

Do not:- (unless your doctor gives you special instructions)

- Eat or drink anything after midnight for morning surgery
- Eat or drink anything after 6am for afternoon surgery – (a light breakfast prior to 6:30 am is acceptable – ie tea and toast)
- Smoke cigarettes or chew gum
- Wear jewellery (wedding ring and watch are permitted)
- Wear make up or nail polish.

Day Procedure Patients (additional information)

- Wear garments that are comfortable and easy to remove
- Check with your nurse before informing relatives/ friends regarding the time that you should be picked up.

Meals

Delmar Private Hospital aims to provide a choice of meals and to supply special diets where required. Please advise admission staff of your requirements. Food or alcoholic drinks should not be brought to you by visitors, without the permission of your Nurse.

Visiting

- General Wards – visiting hours are 10am to 8pm (patients' rest time is 1-3pm)
- If you have indicated that you would like a Religious or Ex-services organisation/RSL visit, we will make every attempt to facilitate this.

Discharge Information

- Discharge time is 10 am (excluding Day Procedures)
- An additional fee may apply for late discharges
- You should arrange for someone to escort you home
- You must not drive a car until 24 hours after your procedure or anaesthetic, or until advised by your doctor (motor vehicle insurance may not cover you)
- Before you leave hospital, ensure that you or your relatives/ friends know how to care for you at home
- Check with your nurse/ doctor about continuing medication, follow up appointments etc
- Please do not forget to collect any x-rays or medication brought with you on admission
- Please complete a Patient Questionnaire form to assist us in improving our service.